

## **BINGLEY TOWN COUNCIL**

### **TERMS OF REFERENCE**

## **GREEN AND CLEAN SUB COMMITTEE**

### **Membership – 6 Members**

**(To be elected annually by the Finance and General Purposes Committee at the first meeting after the Annual Meeting of the Town Council each year)**

- The Green and Clean sub committee is to consist of 6 members
- One of the town councillors will be elected Chair annually by the Green and Clean sub committee at the first meeting after the Annual Council meeting of Bingley Town Council and shall hold office until the next Annual Council meeting.
- There will be a minimum of four town councillors as members of the group
- The quorum of the sub committee is three.

### **Aims**

To work alongside local groups in the parish to maintain and improve the physical environment of the parish

### **Meetings**

The Clerk will call Green and Clean sub committee meetings as and when necessary. Members will be summoned to attend meetings which will be held in a variety of public meeting rooms across the parish and Public Notice of the meeting shall be given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972.

### **Documentation**

Minutes of all meetings will be recorded by the Clerk and circulated at the Finance and General Purposes committee meetings, as the parent committee. All resolutions and recommendations to the Finance and General Purpose committee shall be recorded in the minutes of the meetings.

### **Accountability**

The Green and Clean sub committee must not act ultra vires. Any recommendations it may wish to make outside its terms of reference shall be recorded in the minutes for consideration by the Finance and General Purposes committee

### **Scope**

- To work with local groups and statutory organisations to take action on litter and dog fouling
- To assist local and statutory groups to look after Bingley's green spaces
- To develop plans to enhance surroundings with planting and floral displays

The Green and Clean sub committee's terms of reference are to be reviewed annually at the first meeting of the Finance and General Purposes committee meeting after the Annual Council Meeting in May.